



Local Governing Body Meeting – June 29th

New governors welcome – induction conducted by PB

1. Approval of minutes

- Confirm that attendance letters have been rewritten in response to discussion at last meeting
- Trust level changes – Trust Deputy now Head of School at Banham and Paul Seeman is Exec Head at Banham and Director of Education for the Trust. Developing leadership across school and Trust.
- PB to attend staff training in September. EH to send timetable in due course
- Newsletters – think about putting children's names under achievement section
- PB approved minutes.

2. Trust Challenge Group update

- **T&L** – good meeting, agreed to unify monitoring form and figures for data (ie. % of children ARE and above)
- Mindset focus – looked at today
- **Finance** – meeting cancelled and no TCG has been held. JW to press for date asap – if at all possible before end of term.
- Offer Trust sympathies to members of staff who have had issues with payroll.
- Heads have met at CEE offices to go over budget for 2018/19
- **TCGs** – need to agree format for minutes from TCGs to be made available for LGB meetings
- TCGs need streamlining – how groups feedback to LGB and how minutes are shared before LGB
- Ensure all three meeting take place each term
- Consider using systems such as Outlook or Governor Hub (preferred in this meeting) to effectively plan dates of meetings
- Role for Sam to support with organising meetings etc.

3. Growth Mindset

- Mindset approach is working really well following 8 week focus project.
- Child are very capable and confident in talking about subject
- The classrooms were lively, engaged, nice, positive displays, with good working walls. The learning environment seen was very positive during the monitoring.



Headteacher: Miss E. Husbands

4. Other points from governor visit

- There is a lot to do at lunchtimes and nice to see children from different year groups mixing. There was a nurturing, family feel to lunchtime.
- Who is responsible for logging governor training? Possible to do so on Governor Hub.
- Educator Solutions booklet with governor training distributed to governors.
- Safeguarding - All governors have responsibility for safeguarding (JW and JF have completed the NSPCC safeguarding training online)
- Keeping Children Safe in Education – EH to email along with record for governors to read and sign
- Code of Conduct shared and signed. EH to email copy.
- EH to send MFP & JF copy for HT report

5. End of Year Data

- Y6 looking positive, particularly in Reading and Writing
- Y2 – specific issues in writing, action plan and focus will be in place for September as well as interventions to support specific children.

6. AOB

- Next LGB – 30th November @ midday, reading/writing monitoring followed by meeting at 3:30pm
- JF to join T&L TCG, MFP to join L&M TCG
- PB to take on more responsibilities at a Trust level and therefore would like to step down as Chair at Bunwell, DC volunteered to take on role of Chair (vote held), will shadow PB until Nov and then take on role.
- Sports day – good afternoon, could we have races next year?
- Governor corner on newsletter – PB to write section for this Friday
- PTA – support from Governors?, strengthen Teacher element in PTA. How can they promote what they do more as they do so much for the school?
- Clubs up and running, more planned for September
- Positive feedback from staff and parents